



LOYOLA COLLEGE (AUTONOMOUS), CHENNAI – 600 034

M.A. DEGREE EXAMINATION – SOCIAL WORK

SECOND SEMESTER – APRIL 2015

SW 2813 - SOCIAL WORK ADMINISTRATION

Date : 21/04/2015
Time : 01:00-04:00

Dept. No.

Max. : 100 Marks

SECTION- A

Answer all questions. Answer to each question should not exceed 50 words.

(10x2=20Marks)

1. Define 'Public Administration'.
2. What is 'Charity'?
3. Who is an 'Executive'?
4. Explain: CBO.
5. What is meant by 'Project Proposal'?
6. Mention the purpose of 'Impact Assessment'.
7. Enlist any four rules of Investment.
8. Specify the 'Golden Rules of Accounting'.
9. Expand: 1) ICSW 2) CASA.
10. Highlight any two advantages of Voluntary Organisations towards Social Welfare.

SECTION- B

Answer any FOUR questions. Answer to each question should not exceed 300 words.

(4x10=40 Marks)

11. 'Social Work Administration aims in Social Welfare' – Comment.
12. Distinguish between 'Social Work Administration' and 'Social Administration'.
13. Discuss the scope and importance of 'Organisational Structure' in an organisation.
14. Write a short note on 'Office Administration'.
15. Highlight the steps involved in Fund Raising?
16. Brief the functions of 'Tamil Nadu State Social Welfare Board'.

SECTION- C

Answer any TWO questions. Answer should not exceed 600 words.

(2x20=40 Marks)

17. Review and analyse the scope of 'Social Work Administration' as a method of Social Work.
18. Elucidate the 'Administrative Process' with suitable illustration from your Field Work Agency.
19. Explain the process that you would undertake to place a person in your organisation.
20. Critically evaluate the existing Coordination and Cooperation between the Voluntary and Government welfare agencies.
